

**Hood Canal School District No. 404  
Board of Education Meeting  
Thursday, July 25<sup>th</sup>, 2019 at 5:15 pm**

**Minutes**

**1. CALL TO ORDER**

Ms. Robbins, Board Chair, called the meeting to order at 5:17 pm. Board members present were Gary Hedger, Frances Longshore, Deb Petersen, Edie Reclusado and Annie Robbins. Also present were Nikki Cannon, Interim Superintendent; Jeanie Beebe, Business Manager; and Angela Clements, Executive Assistant.

**2. REVISION AND APPROVAL OF AGENDA**

Mr. Hedger made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

**3. SUPERINTENDENT OATH OF OFFICE**

Ms. Cannon read her Oath of Office for the Interim Superintendent position for the 2019-2020 school year.

**4. CONSENT AGENDA**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

Ms. Longshore made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

**5. COMMUNITY RECOGNITION**

There was no community recognition.

**6. AUDIENCE COMMENTS**

There were no audience comments.

**7. BOARD OF EDUCATION REPORT**

Ms. Robbins reminded the Board of the upcoming Board Retreat this Saturday, July 27<sup>th</sup> beginning at 9:00 am at the Alderbrook Golf and Yacht Club Clubhouse.

**7. SUPERINTENDENT REPORT**

Ms. Cannon provided the Board with an update on her 100-Day Entry plan. She also updated the Board on the status of the filled and open positions for the 2019-2020 school year. The District has filled the 1<sup>st</sup> grade teacher and 8<sup>th</sup> grade interim science teacher positions and are conducting interviews and references for the middle school counselor, school principal and food service workers openings. In addition Ms. Cannon reviewed the topics that will be addressed at the Board Retreat.

**8. FINANCIAL REPORT**

Ms. Beebe provided the Board with a report of District financials for July 2019. She provided the Board with the 2019-2020 Budget (F195) as well as a four-year budget forecast (F195F).

## **9. ACTION ITEMS**

Ms. Longshore made a motion to approve the following items:

- Resource Officer Memorandum of Understanding
- Board Resolution 08-1819 Budget Adoption for FY 2019-2020
- Technology and Classroom Surplus
- BOOTS Lake Ozette Overnight Hike, October 30<sup>th</sup>-November 1<sup>st</sup>, 2019
- BOOTS Cispus Learning Center Overnight Field Trip, January 22<sup>nd</sup>-24<sup>th</sup>, 2020
- BOOTS Lower Skokomish/Lena Lake Overnight Hike, March 18<sup>th</sup>-20<sup>th</sup>, 2020
- BOOTS Lake Ozette Overnight Hike, June 3<sup>rd</sup>-5<sup>th</sup>, 2020

The motion was seconded. All in favor, motion carried.

The Board tabled item 9.1 Pioneer School Joint Special Education Memorandum of Understanding. The Pioneer School Joint School Resource Officer Memorandum of Understanding will be presented in its final format at the next regular meeting on August 22, 2019.

## **10. POLICIES**

There were no policies at this time.

## **11. FUTURE BOARD MEETING DATES**

Future meeting dates were discussed as stated on the agenda.

## **12. REVIEW BOARD NORMS**

The Board reviewed their norms.

## **13. EXECUTIVE SESSION**

The Board did not enter into Executive Session

By general consent, the Board meeting adjourned at 6:19 pm.

Respectfully submitted,

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Nikki Cannon, Board Secretary

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Annie Robbins, Board Chair

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Date of Approval