

**Hood Canal School District No. 404
Board of Education Meeting
Thursday, June 27th, 2019 at 5:15 pm**

Minutes

1. CALL TO ORDER

Ms. Robbins, Board Chair, called the meeting to order at 5:16 pm. Board members present were Gary Hedger, Frances Longshore, Deb Petersen, Edie Reclusado and Annie Robbins. Also present were Shawn Batstone, Superintendent; Jeanie Beebe, Business Manager; and Angela Clements, Executive Assistant.

2. REVISION AND APPROVAL OF AGENDA

Ms. Longshore made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

3. CONSENT AGENDA

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

Ms. Petersen made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

4. COMMUNITY RECOGNITION

Mr. Batstone recognized district Business Manager, Jeanie Beebe, for her contributions to the financial well-being of the district.

5. AUDIENCE COMMENTS

There were no audience comments.

6. BOARD OF EDUCATION REPORT

Ms. Robbins and the Board welcomed new Interim Superintendent, Nikki Cannon, to the district. Nikki will begin on July 5th. The Board also recognized outgoing Superintendent, Shawn Batstone, for his seven years of dedicated service to the Hood Canal School District and presented with a hand carved wooden bowl in appreciation of his work.

7. SUPERINTENDENT REPORT

Mr. Batstone provided the Board with an overview of the Superintendent transition plan.

8. FINANCIAL REPORT

Ms. Beebe provided the Board with a report of district financials for June 2019. The district continues to be in a financially stable condition, with June enrollment at 306.02

9. ACTION ITEMS

Ms. Reclusado made a motion to approve the following items:

- Library Book Surplus
- Skokomish Tribe Paraeducators Memorandum of Understanding
- 2019-2020 Superintendent Employment Contract

- 2019-2020 Business Manager Employment Contract
- 2019-2020 Executive Assistant Employment Contract
- 2019-2020 Business Office Assistant Employment Contract
- Resolution #05-1819 Appointment of Auditing Officer
- Resolution #06-1819 Authorizing Issuance of Individual Procurement Cards
- Resolution #07-1819 Signature Authority
- Updated Board Retreat July 20, 2019
- 2019-2020 Scheduled Board Meetings
- BOOTS Marmot Pass Overnight Hike, August 13th-16th

The motion was seconded. All in favor, motion carried.

The Board tabled item 9.2 Pioneer School Joint Special Education Memorandum of Understanding and item 9.3 Pioneer School Joint School Resource Officer Memorandum of Understanding. The Pioneer School Joint School Resource Officer Memorandum of Understanding will be presented at the next regular meeting on July 25, 2019 and the Pioneer School Joint School Resource Officer Memorandum of Understanding will be presented when it is in a final format.

10. POLICIES

There were no policies at this time.

11. FUTURE BOARD MEETING DATES

Future meeting dates were discussed as stated on the agenda.

12. REVIEW BOARD NORMS

The Board reviewed their norms.

13. EXECUTIVE SESSION

The Board did not enter into Executive Session

By general consent, the Board meeting adjourned at 6:25 pm.

Respectfully submitted,

Nikki Cannon, Board Secretary

Annie Robbins, Board Chair

Date of Approval