

**Hood Canal School District No. 404  
Board of Education Meeting  
Thursday, January 25, 2018 at 5:00 pm**

**Minutes**

**1. CALL TO ORDER**

Ms. Robbins, Board Chair, called the meeting to order at 5:01 pm. Board members present were Annie Robbins, Frances Longshore, Deb Petersen, and Gary Hedger. Also present were Shawn Batstone, Superintendent; Jeanie Beebe, Business Manager; and Angela Clements, Executive Assistant.

**2. REVISION AND APPROVAL OF AGENDA**

Ms. Longshore made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

**3. CONSENT AGENDA**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

Ms. Longshore made a motion to approve the consent agenda. The motion was seconded. All in favor, motion carried.

**4. COMMUNITY RECOGNITION**

Mr. Batstone presented the SPLASH recognition award to Fire District 17, Friends of the Hoodspout Library, Shelton Rotary, Hood Canal Community Church, and the Lake Cushman Community Connections for their support of the students of Hood Canal School during the holiday season.

**5. AUDIENCE COMMENTS**

There were no comments from the audience.

**6. BOARD OF EDUCATION REPORT**

Ms. Robbins gave a reminder of the upcoming Legislative Conference in Olympia, January 28<sup>th</sup> & 29<sup>th</sup>. Mr. Hedger, Ms. Robbins, Mr. Batstone and Ms. Beebe will all be attending.

**7. SUPERINTDENT REPORT**

Mr. Batstone expressed appreciation for the Board members and provided each board member a certificate. Mr. Batstone gave an update on the School Improvement Plan. Mr. Batstone also provided an update on the Board vacancy for Director District #1 as well as the cooperative high school bond and information on a staff member with an out-of-endorsement teaching certificate.

**8. FINANCIAL REPORT**

Ms. Beebe provided a detailed report of district financials for all funds through December 2017. The district continues to be in a financially stable condition, with November enrollment at 307. Ms. Beebe also provided the board with the Asset Preservation Program annual report.

## **9. ACTION ITEMS**

Ms. Peterson made a motion to approve Foster Pepper PLLC Bond Counsel Engagement letter; Notification of Out-of-Endorsement teaching certificate; Resolution #05-1718 Signature Authority; Special Meeting for Director District #1 Vacancy interviews; Cape Alava & Lena Lake BOOTS overnight field trips. The motion was seconded. All in favor, motion carried.

## **10. POLICIES-2<sup>ND</sup> READING AND ADOPTION**

Ms. Peterson made a motion to adopt the policies as outlined on the agenda. The motion was seconded. All in favor, motion carried.

## **11. FUTURE BOARD MEETING DATES**

Future meeting dates were discussed as stated on the agenda.

## **12. REVIEW BOARD NORMS**

The board reviewed their board norms.

## **13. EXECUTIVE SESSION**

The Board did not enter into Executive Session.

By general consent, the board meeting adjourned at 6:50 pm.

Respectfully submitted,

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Shawn Batstone, Board Secretary

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Annie Robbins, Board Chair

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Date of Approval