

**Hood Canal School District No. 404  
Board of Education Meeting  
Thursday, December 14, 2017 at 5:00 pm**

**Minutes**

**1. CALL TO ORDER**

Ms. Robbins, Board Chair, called the meeting to order at 5:03 pm. Board members present were Annie Robbins, Deb Petersen, and Gary Hedger. Frances Longshore attended at 5:05 pm. Also present were Shawn Batstone, Superintendent; Jeanie Beebe, Business Manager; and Angela Clements, Executive Assistant.

**2. REVISION AND APPROVAL OF AGENDA**

Ms. Petersen made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

**3. OATH OF OFFICE**

Mr. Hedger took his oath of office for the elected position of Director District No. 4.

**4. BOARD ORGANIZATION ELECTION**

Ms. Petersen made a motion to elect Ms. Robbins as Board Chair. Ms. Longshore seconded the motion. Ms. Robbins accepted. All in favor, motion carried. Ms. Robbins made a motion to elect Ms. Longshore Vice-Chairperson. Ms. Petersen seconded the motion. Ms. Longshore accepted. All in favor, motion carried. Ms. Robbins made a motion to elect Mr. Hedger Legislative Representative. Ms. Longshore seconded the motion. Mr. Hedger accepted. All in favor, motion carried.

**5. CONSENT AGENDA**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

Ms. Petersen made a motion to approve the consent agenda. The motion was seconded. All in favor, motion carried.

**6. COMMUNITY RECOGNITION**

Mr. Batstone presented the SPLASH recognition award to Board of Director Deb Petersen for her 10 years of service for Director District No.3.

**7. AUDIENCE COMMENTS**

There were no comments from the audience.

**8. BOARD OF EDUCATION REPORT**

No report at this time.

**9. SUPERINTDENT REPORT**

Mr. Batstone gave an update on the progress of the cooperative high school.

#### **10. FINANCIAL REPORT**

Ms. Beebe provided a detailed report of district financials for all funds through November 2017. The district continues to be in a financially stable condition, with November enrollment at 299. Ms. Beebe also provided the board with the 2016-2017 F196 Annual Year-End Financial Report.

#### **11. ACTION ITEMS**

Ms. Longshore made a motion to approve the 2017-2018 HCEA Collective Bargaining Agreement; Resolution #04-1718 Title VII Impact Aid Application; and the resignation of Director Position No. 1. The motion was seconded. All in favor, motion carried.

#### **12. POLICIES-1<sup>ST</sup> READING**

The Board conducted a 1<sup>st</sup> reading of the policies stated on the agenda.

#### **13. POLICIES-2<sup>ND</sup> READING AND ADOPTION**

Ms. Longshore made a motion to adopt the policies as outlined on the agenda. The motion was seconded. All in favor, motion carried.

#### **14. FUTURE BOARD MEETING DATES**

Future meeting dates were discussed as stated on the agenda.

#### **15. EXECUTIVE SESSION**

The Board did not enter into Executive Session.

By general consent, the board meeting adjourned at 7:11 pm.

Respectfully submitted,

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Shawn Batstone, Board Secretary

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Annie Robbins, Board Chair

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Date of Approval