

**Hood Canal School District No. 404
Board of Education Meeting
Thursday, March 23rd, 2017 at 5:00 pm**

Minutes

1. CALL TO ORDER

Ms. Robbins, Board Chair, called the meeting to order at 5:03 pm. Board members present were Annie Robbins, Judi Woodard, Roslynne Reed, and Deb Petersen. Frances Longshore attended at 5:11 pm. Also present were; Jeanie Beebe, Business Manager; and Angela Clements, Executive Assistant. Shawn Batstone, Superintendent/Principal was excused.

2. REVISION AND APPROVAL OF AGENDA

Ms. Petersen made a motion to amend the agenda to include the addition of an executive session. The motion was seconded. All in favor, motion carried.

3. CONSENT AGENDA

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

Ms. Reed made a motion to approve the consent agenda. The motion was seconded. All in favor, motion carried.

4. AUDIENCE COMMENTS

There were no comments from the audience.

5. BOARD OF EDUCATION REPORT

Ms. Robbins gave a report from the Small Schools Conference in Wenatchee she attended on March 13th and 14th. Ms. Robbins also gave an update on the district's process to pay the Shelton School District Bond. Ms. Reed gave a report and provided a handout from the Legislative Conference she attended on February 11th and 12th.

6. SUPERINTDENT/PRINCIPAL REPORT

Ms. Clements gave a report on the Special Education decline in enrollment for the current school year.

7. FINANCIAL REPORT

Ms. Beebe provided a detailed report of district financials for all funds through February 2017. The district continues to be in a financially stable condition, with February enrollment at 301.5. Ms. Beebe also provided an overview of the Annual Building Condition Assessment Report.

8. ACTION ITEMS

Ms. Petersen made a motion to table the Request for Leave of Absence until after the Executive Session. The motion was seconded. All in favor, motion carried.

9. POLICIES

The board conducted a second reading and adoption of the policy as presented on the agenda. Ms. Longshore made a motion to approve the adoption of the policy. The motion was seconded. All in favor, motion carried.

10. FUTURE BOARD MEETING DATES

Future meeting dates were agreed to as stated on the agenda.

11. EXECUTIVE SESSION

The Board entered into Executive Session at 5:34 pm to discuss the performance of a public employee. The Board reconvened into general session at 6:19 pm. Ms. Petersen made a motion to approve the Request for Leave of Absence.

By general consent, the meeting adjourned at 6:21 pm.

Respectfully submitted,

Shawn Batstone, Board Secretary

Annie Robbins, Board Chair

Date of Approval