

**Hood Canal School District No. 404  
Board of Education Meeting  
Thursday, January 26, 2017 at 5:00 pm**

**Minutes**

**1. CALL TO ORDER**

Ms. Robbins, Board Chair, called the meeting to order at 5:23 pm. Board members present were Annie Robbins, Judi Woodard, and Deb Petersen. Roslynne Reed and Frances Longshore were excused. Also present were Shawn Batstone, Superintendent/Principal; Jeanie Beebe, Business Manager; and Angela Clements, Executive Assistant.

**2. REVISION AND APPROVAL OF AGENDA**

Ms. Petersen made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

**3. CONSENT AGENDA**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

Ms. Woodard made a motion to approve the consent agenda. The motion was seconded. All in favor, motion carried.

**4. AUDIENCE COMMENTS**

There were no comments from the audience.

**5. BOARD OF EDUCATION REPORT**

Ms. Robbins will be attending the Small Schools Conference in Wenatchee on March 13<sup>th</sup> and 14<sup>th</sup>. Ms. Robbins confirmed that she and Ms. Reed will be attending the Legislative Conference taking place on February 11<sup>th</sup> and 12<sup>th</sup>. Ms. Petersen expressed interest in getting more information about the next ESD 113 hosted early learning night that takes place at the Mason County Transit Authority.

**6. SCHOOL BOARD REPORT**

Mr. Batstone expressed appreciation for the Board members and provided each board member a copy of the signed state proclamation, a certificate and gift on behalf of the district.

Mr. Batstone gave an update on School Improvement focusing on Objective 2. Mr. Batstone also provided a draft of letter that will go out to the community regarding information about the impact to the district of the Shelton School District bond. Mr. Batstone also presented an update on the non-high options for district students in regards to the Shelton High School Bond passing.

**7. FINANCIAL REPORT**

Ms. Beebe provided a detailed report of district financials for all funds through December 2016. The district continues to be in a financially stable condition, with December enrollment at 303.

**8. ACTION ITEMS**

Ms. Petersen made a motion to approve the action item as presented on the agenda. The approved items included approval of Resolution #01-1617 ESD 113 Unemployment Compensation Insurance

Cooperative and Surplus of Technology Items as stated on the agenda. The motion was seconded. All in favor, motion carried.

**9. POLICIES**

The board conducted a first reading of the policy as presented on the agenda.

**10. FUTURE BOARD MEETING DATES**

Future meeting dates were agreed to as stated on the agenda.

**11. EXECUTIVE SESSION**

The Board entered into Executive Session at 7:03 pm to discuss the performance of a public employee. The Board reconvened into general session at 7:09 pm. No action was taken.

By general consent, the meeting adjourned at 7:10 pm.

Respectfully submitted,

---

Shawn Batstone, Board Secretary

---

Annie Robbins, Board Chair

---

Date of Approval