

**Hood Canal School District No. 404**  
**Board of Education Meeting**  
**Thursday, November 22<sup>nd</sup>, 2016 at 5:00 pm**

**Minutes**

**1. CALL TO ORDER**

Ms. Robbins, Board Chair, called the meeting to order at 5:04 pm. Board members present were Annie Robbins, Judi Woodard, and Deb Petersen. Roslynne Reed attended at 5:07 pm. Frances Longshore was excused. Also present were Shawn Batstone, Superintendent/Principal; Jeanie Beebe, Business Manager; and Angela Clements, Executive Assistant.

**2. REVISION AND APPROVAL OF AGENDA**

Ms. Woodard made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

**3. CONSENT AGENDA**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

Ms. Petersen made a motion to approve the consent agenda. The motion was seconded. All in favor, motion carried.

**4. AUDIENCE COMMENTS**

There were no comments from the audience.

**5. BOARD OF EDUCATION REPORT**

Ms. Robbins and Ms. Reed discussed the Washington State School Directors Association (WSSDA) Conference they attended with Mr. Batstone in Spokane, November 17-19, 2016.

**6. SCHOOL BOARD REPORT**

Mr. Batstone gave an update on the district's Continuous Improvement Plan, focusing on Strategy 2 to "Build and sustain meaningful partnerships with students, families, and the community." He discussed his speaking engagements at the Skookum Rotary and Alderbrook Golf and Yacht Club Homeowner's meetings during the month of November.

**7. FINANCIAL REPORT**

Ms. Beebe provided a detailed report of district financials for all funds through October 2016. The district continues to be in a financially stable condition.

**8. ACTION ITEMS**

Ms. Reed made a motion to approve the action items as presented on the agenda. The approved items include approval of the BOOTS Cispus Learning Center and the Salish Sea Expedition overnight field trips for students in grade 8. The motion was seconded. All in favor, motion carried.

**9. POLICIES**

The board conducted a first reading of the policies presented on the agenda.

**10. FUTURE BOARD MEETING DATES**

Future meeting dates were agreed to as stated on the agenda.

**11. EXECUTIVE SESSION**

The Board did not enter into Executive Session.

By general consent, the meeting adjourned at 6:00 pm.

Respectfully submitted,

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Shawn Batstone, Board Secretary

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Annie Robbins, Board Chair

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Date of Approval