

**Hood Canal School District No. 404  
Board of Education Meeting  
Thursday, October 27th, 2016 at 5:00 pm**

**Minutes**

**1. CALL TO ORDER**

Ms. Robbins, Board Chair, called the meeting to order at 5:07 pm. Board members present were Annie Robbins, Judi Woodard, and Deb Petersen. Roslynne Reed attended at 5:08 pm. Frances Longshore was excused. Also present were Shawn Batstone, Superintendent/Principal; Jeanie Beebe, Business Manager; and Angela Clements, Executive Assistant.

**2. REVISION AND APPROVAL OF AGENDA**

Ms. Petersen made a motion to approve the agenda. The motion was seconded. All in favor, motion carried.

**3. CONSENT AGENDA**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

Ms. Woodard made a motion to approve the consent agenda. The motion was seconded. All in favor, motion carried.

**4. AUDIENCE COMMENTS**

There were no comments from the audience.

**5. BOARD OF EDUCATION REPORT**

Board members discussed the upcoming Washington State School Directors Association (WSSDA) Conference in Spokane, November 17-19, 2016.

**6. SCHOOL BOARD REPORT**

Mr. Batstone gave an update on the district's Continuous Improvement Plan giving the board the opportunity to view, comment and share documents in the Google Drive. Documents reviewed were the board calendar, walk-through criterion and walk-through form.

**7. FINANCIAL REPORT**

Ms. Beebe provided a detailed report of district financials for all funds through September 2016. The district continues to be in a financially stable condition. Enrollment for September was 306 FTE for Kindergarten through Eighth grade and 74 FTE for Special Education.

**8. ACTION ITEMS**

Ms. Reed made a motion to approve the action items as presented on the agenda. The approved items include approval of the Mt. St. Helens overnight field trip for students in grade 8. The motion was seconded. All in favor, motion carried.

**9. POLICIES**

Ms. Reed made a motion to adopt in final format the policies as stated on the agenda. The motion was seconded. All in favor, motion carried.

**10. FUTURE BOARD MEETING DATES**

A motion was made to amend the board meeting dates so stated on the agenda. The November Study Session has been moved to 9:00 am and the December 22<sup>nd</sup> meeting was moved to December 15<sup>th</sup>, 2016. The motion was seconded. All in favor, motion carried.

**11. EXECUTIVE SESSION**

The Board did not enter into Executive Session.

By general consent, the meeting adjourned at 6:41 pm.

Respectfully submitted,

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Shawn Batstone, Board Secretary

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Annie Robbins, Board Chair

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Date of Approval