

**MINUTES TO THE REGULAR BOARD OF EDUCATION MEETING
Thursday, May 28, 2009**

OPENING

1. **CALL TO ORDER** **Mr. Strong**
Staff Present: Tom Churchill, Superintendent and Scott Blomberg, Business Manager
Guests Present: Patty Churchill, Ginger Tejada, Elaine Goodhart, Judi Woodard and Sue Moulton

Mr. Strong called the meeting to order at 5:37 p.m.

1.1 Flag Salute: Mr. Strong asked for a volunteer to lead the flag salute.
Patty Churchill led the flag salute.

1.2 Board Member Roll Call: Mr. Strong; Mr. Binder; Ms. Haesel; and Ms. Petersen were present. Mr. Sund was absent and excused.

2. **REVISION AND APPROVAL OF AGENDA** **Mr. Strong**
Add: 4.1 Letter of Correspondence to the Board
9.2 Recommendation of response to letter of correspondence

Mr. Binder motioned to accept the agenda with the addition of Items 4.1 and 9.2.
Ms. Haesel seconded the motion.
All in favor. Motion passed.

3. **CONSENT AGENDA** **Mr. Strong**
The Hood Canal School District Board of Directors will act upon items under the Consent Agenda as a package unless a Board Member requests to remove an item and vote separately on that individual item.

3.1 Approve the minutes of the Board Meeting of April 23, 2009 (Gray)
3.2 Approve the minutes of the Special Board Meeting of April 30, 2009 (Gray)
3.3 Approve the minutes of the Board Study Session of May 12, 2009 (Pink)

3.4 Approve Accounts Payable for April 2009 and May 2009:

April 2009:

G.F.	Warr#12487-12506	\$245,202.05
G.F.	Warr#12507-12540	\$ 153,030.98
G.F.	Warr#12541-12544	\$ 6,726.69
CAP PROJ	Warr#327	\$ 2,633.78
ASB	Warr#383-387	\$ 1,641.13
ASB	Warr#388	\$ 163.93
TRUST	Warr#23	\$ 1,000.00

May 2009:

G.F.	Warr#12545-12564	\$ 245,963.79
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3.5 Approve Payroll for the month of April and May 2009 (Yellow):

April 2009:

G.F.	Warr#800011-800019	\$252,686.85
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May 2009:

G.F.	Warr#800020-800029	\$252,475.36
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3.6 Personnel Addendum – Cleora Graham - Resignation

3.7 Donation – Mr. Messmer and Ms. Chow – 4th Grade Field Trip

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Ms. Haesel motioned to approve Consent Agenda Items 3.1 to 3.7 as a package. Mr. Binder seconded the motion. All in favor. Motion passed.

4. BOARD OF EDUCATION REPORT: **Mr. Strong
Add: 4.1 Letter of Correspondence**

The Directors discussed the letter that they received from a Laurie Byrd asking for financial assistance by the District to help fund students for a Science Trip to Florida in June, 2009. The Directors discussed the fact that there was no established District policy or procedure for the district to contribute to a separate function outside of the school. The Directors went on to discuss the financial and liability aspects of providing resources for the Science Trip to Florida. It was decided by the Directors that they support the efforts of Ms. Byrd, but at this time could not offer any financial support.

5. SUPERINTENDENT'S REPORT: **Mr. Churchill
5.1 Enrollment Report – May, 2009 FTE is 272.5
The average FTE is: 274.28
Budgeted FTE is 280**

Mr. Churchill reported the May 2009 enrollment to the Directors. Mr. Churchill stated that we did not receive any additional students enrolling in May. The average student FTE for the year is 274.28 which is below the budgeted number of 280. The Directors discussed the enrollment number to be used for the school year 2009-2010 and that the number is set at 265 FTE.

5.2 Hood Canal Education Foundation – Report

Mr. Churchill reported on the formation of the Hood Canal Education Foundation. Mr. Churchill also discussed their planned activities and gave out their web site address of: HCEF@HCC.NET

5.3 PSE Bargaining Agreement for 09/01/09 to 08/31/2013

Mr. Churchill reported that the bargaining agreement with the Hood Canal PSE group has been completed and that the Directors approve the agreement for the period of September 1, 2009 to August 31, 2013. Mr. Churchill asked Sue Moulton, Hood Canal PSE President to speak about the agreement. Ms. Moulton said it was a smooth negotiations and fair agreement during the current tough times for everyone.

6. PRINCIPAL'S REPORT: **Mr. Churchill
6.1 – RTI Math for 2009-2010**

Mr. Churchill reported that the RTI reading program will continue for the 2009-2010 school year and that the RTI program will be expanded to focus on Math as well in the coming year. The Title I grant is the major funding source for this program.

6.2 - Upcoming School Events Calendar

Mr. Churchill shared a long list of coming school events in June with the Directors. Mr. Churchill mentioned that there were 30 students that participated in track this year and that 12 of the students qualified for the district meet at the Shelton High School track on May 28, 2009.

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6.3 – CASA activity recap for 2008-2009

Mr. Churchill said that through this year's CASA fund raisers of the Book Fair and tee-shirt sales the CASA group has provided two assemblies for the students and their project this year is providing playground equipment for the area just outside kindergarten area next to the bus garage area. The CASA group is also having a sand box and a four foot chain link fence installed for the playground area. Mr. Churchill mentioned to the Directors that without Kit Brooks, Annie Robbins, Sara Endicott and Cindy Midwinter's dedication these projects would not be possible. Mr. Strong said that he appreciates the efforts of the CASA group and thanked them for all they do for the students of the district.

7. **FINANCIAL REPORT:** **Mr. Blomberg**
7.1 The District's financial reports for all funds through November 2008 will be reviewed with the Board. (goldenrod)

Mr. Blomberg reviewed all of the ending fund balances as of April 30, 2009 for all Funds with the Directors. Mr. Blomberg also reviewed the General Fund financial spreadsheet with the Directors. Mr. Blomberg passed to the Directors the annual audit report for the fiscal year 2007-08 by the Washington State Auditors. There were no audit findings in the fiscal year 2007-08. Mr. Strong expressed his thanks to Mr. Blomberg for a job well done, as he was at the exit conference with the State Auditors and they were quite complementary to Mr. Blomberg.

8. **AUDIENCE COMMENTS:** **Mr. Strong**
The Board welcomes interested citizens at its meetings and encourages the constructive participation of those present. Persons in the audience may at this time address the Board with items on the agenda in accordance with Board Procedures.

There were no audience comments.

ACTION

Mr. Strong

9. **ACTION ITEMS:** The Hood Canal School District Board of Directors will act upon items in the action section of the Agenda as a package unless a Board Member requests to remove an item and vote separately on that individual item and/or if a specific item or items require the necessity of a Roll Call Vote.

9.1 Recommendation to approve the PSE Bargaining Agreement – 09/01/2009 to 08/31/2013

- Add:** 9.2 Recommendation to send letter in response to correspondence received.

Mr. Strong asked that Items 9.1 and 9.2 be voted on separately.

Mrs. Haesel motioned to approve Item 9.1. Mr. Binder seconded the motion.
All in favor. Motion Passed.

Ms. Haesel motioned to have Mr. Churchill draft a letter in response to the letter of correspondence that was received from Ms. Byrd. That the Directors support the efforts but that there are no resources available due to budget concerns at this time. Ms. Petersen seconded the motion. All in favor. Motion Passed.

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10. FUTURE BOARD MEETING DATES: **Mr. Strong**

10.1 Board Study Session – Tuesday – June 9, 2009 @ 5:30 p.m. – Legislative Platform

10.2 Board Meeting – Thursday – June 25, 2009 @ 5:30 p.m

Future Study Session Topics:

Grade Level Reporting

Sovereignty Curriculum

Capital Projects Levy for Field Improvements and/or Technology

Mr. Strong reviewed the future board meeting dates and topics with the other Directors. Mr. Churchill invited all the Directors to the staff luncheon on Monday, June 22, 2009. Mr. Churchill went on to say that there are a few staff leaving and they will be recognized for their service to the District at the luncheon. Those being recognized are Pat Carpenter for thirty years in the district and Cleora Graham for nine years of service. Mr. Blomberg said a notice will be placed in the newspaper that the Directors will be attending the luncheon event. Ms. Haesel that maybe volunteers could adopt areas around the school building and parking lot for clean up.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS: **Mr. Strong**

The Board welcomes interested citizens at its meetings and encourages the constructive participation of those present. Persons in the audience may at this time address the Board with items NOT on the agenda in accordance with Board Procedures.

There were no comments from the audience.

12. EXECUTIVE SESSION:

There was no executive session called.

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13. ADJOURNMENT:

Mr. Strong

There being no further business, Mrs. Haesel motioned and Mr. Binder seconded to adjourn the meeting at 6:34 p.m. All in favor. Motion passed.

Respectfully submitted:

Tom Strong, Chair
Director District No. 2

Bob Sund, Board Member
Director District No. 3

Judith A. Haesel, Board Member
Director District No. 1

Ed Binder, Board Member
Director District No. 4

Deb Petersen, Board Member
Director District No. 5

Tom Churchill, Superintendent/Principal
Secretary